**MILTON BRYAN PARISH MEETING**

**Minutes of the Milton Bryan Parish Meeting**

**held on Wednesday 22nd May 2019**

**in The Village Hall, Milton Bryan**

Present*:*  14 residents, John Harris – Chairman,

Karen Barker – Clerk, CBC Cllr John Baker

591 **Election of Chairman**:

 John Harris said that he will not be standing as Chairman of the Parish Meeting again in 2020. If no other person is nominated to take on the role, he will be happy to remain in the position until May 2020.

 It was proposed by Robin Friend and seconded by Jill East that John Harris

remain as Chairman of Milton Bryan Parish Meeting until May 2020, agreed by
all.

592 **Meeting Support Committee**:

 David Peel proposed and seconded by Jean Harris that the members of the Meeting Support Committee comprise of John Harris, David Peel, Debra Barker and Robin Friend, agreed by all.

593 **Apologies**:

Apologies were received from Steve Harris, Clare Francis and Liz Friend.

594 **Minutes of previous meeting**:

It was proposed by Debra Barker that the Minutes of the Parish Meeting held on 27th February 2019 be signed as a true record of events. This was seconded by Lorraine Harris with all in agreement.

595 **Matters Arising**:

 There were no matters arising.

596 **Reports and Representations:**

 John Harris expressed his thanks on behalf of Milton Bryan Parish Meeting to Budge Wells for his hard work and commitment over the years as the Ward Councillor.

 596.1 CBC Cllr J Baker

 CBC Cllr John Baker introduced himself as the newly elected Ward Councillor. He said that residents should email him with any issues. He said that he has sent a number of emails to various CBC departments to ascertain what they do and how long they take to respond. Highways were the slowest to respond. The Council highways contractor is Ringway Jacobs who sub contract the work and this is further sub contracted creating too many layers. CBC has employed a trouble shooter to see how the department can work more efficiently.

 Issues raised:

 Verges – the verges inside the 30mph limit are not being cut regularly or not at all. The Village has no agreement to cut them and does not get reimbursed. CBC Cllr Baker said that there are potentially 2 different contractors, one for inside the 30mph limit and one for outside and this may be causing the problem.

 Layby opposite Village Hall – the repair of the embankment to prevent its use as a layby was raised with CBC Cllr Baker.

Signage - A dangerous bend sign was requested on the road between Eversholt and Milton Bryan. The Clerk to provide details to CBC Cllr Baker.

597 **Open Forum**:

 There were no comments from members of the public.

 598 **Village Matters:**

598.1 Military Intelligence Museum

David Peel gave a report. As a result of the presentation event that took place in April, the MIM Trustees met a week later and discussed the residents points raised and agreed on action to be taken.

* + - They are looking at again applying for the lottery heritage fund but have also set up a separate funding committee.
		- Subject to the agreement of the Duke of Bedford and CBC, the car park will be moved further towards Paris House, further away from Church End. The entrance road will also be adjusted further along the road away from Church End. New plans will be drawn up and made available to the Village.
		- A traffic impact analysis will be undertaken after school half term by an independent company.
		- The Duke of Bedford is in support of the refurbishment of the Grade 11 listed Gatehouse but formal approval will be required.
		- The Trustees will facilitate a session whereby those residents nearest to the site and potentially impacted, can attend a site meeting to go onto the roof of the main building.
		- Landscaping will be included to soften the impact of the site.
		- Footpath connections are being looked at as well as the facility to walk from Woburn to the site.

All the communications between the Parish Meeting and the Trustees is on the website.

 598.2 Festival of Britain Sign

John Harris confirmed that two plaques are being renovated by the Signs of the Times in Tebworth. The new board/panel is still being looked in to.

598.3 Dog Bin

The new dog bin is now in place opposite 4/5 Pond Lane.

598.4 Tri For Life 2019

The Parish Meeting noted that the event will be held on 7th and 8th September. Details of the route have been circulated.

599 **Finance:**

599.1 Accounts to 31st March 2019

|  |  |
| --- | --- |
|   |          £  |
| Barclays Current Account  | 1,079.72 |
| Barclays Savings Account  | 2,325.35 |
| Less unpresented chqs | 13.61 |
| **TOTAL**  | 3,391.46 |
|   |   |
| B/F 2017/18  | 5,585.97 |
| Receipts to 31st March 2019 | 2,689.39 |
| Payments to 31st March 2019 | 4,883.90 |
| **TOTAL**  | 3,391.46 |

599.2 May payments were noted by the Parish Meeting:

|  |  |  |
| --- | --- | --- |
|   Chq No | Payee  |  £ |
| 100587 | K Barker – salary and expenses | 94.42 |
| 100588 | HMRC | 19.20 |
|  |  |  |
|  |  TOTAL | 113.62 |

599.3 Approval of Accounts to 31st March 2019

The opening balance of accounts at the beginning of 2018/19 was £5,585.97, receipts in the year were £2,689.39 and payments were £4,883.90. The total opening balance for the year 2019/20 was therefore £3,391.46.

The Parish Meeting was agreed as exempt from the External Audit and the Annual Governance Statement and Statement of Accounts were proposed as correct by David Peel, seconded by Debra Barker and agreed by all. The Chairman duly signed the Annual Governance Statement to confirm approval by the Meeting. The Chairman duly signed the Statement of Accounts to confirm approval by the Meeting. The Clerk to place the finance documents on the website when audited and signed by the Internal Auditor. (**Action Clerk**)

 599.4 Bank Mandate

 David Peel proposed and this was seconded by John Harris, for Debra Barker and Robin Friend to be added to the bank mandate, agreed by all. The Clerk to action. (**Action Clerk**)

 599.5 Funding request

 The Clerk read out a letter from The Church of St Peter, Milton Bryan about the maintenance of the churchyard, including the cutting of the grass, shrubs and hedges and some tree works. The PCC has limited financial means and in the last year £1,620 was spent on the works. A proportion of this is paid from a donation specifically and restricted for this purpose but there remains a considerable sum which the PCC has to finance along with the costs associated with maintaining such an ancient church building. Many Parish Councils and Meetings assist their Parish Churches with the costs of churchyard maintenance and would the Parish Meeting therefore consider giving a grant towards the churchyard maintenance for the current year.

 The Clerk said that the Parish Meeting would not be able to allocate any funds towards the churchyard maintenance in the current financial year but the Parish Meeting could give consideration to funding in future years with an increase in the precept.

 The Parish Meeting agreed for the Clerk to request the attendance of Representatives of the Church at the October meeting in order to give a formal presentation of their request. The Clerk to invite them to attend. (**Action Clerk**)

600 **Planning:**

 There were no planning issues for discussion.

601 **Correspondence:**

CBC housing for older people magazine, CBC Council Services booklet

602 **Date of next meeting:**

Meetings will be held in October, February and May each year.

The next meeting will be held on Wednesday 30th October 2019 starting at 7.30pm.

Meeting closed at 9.15pm

Signed: ……………………………………. (Chairman) Date: ………………………….