**MILTON BRYAN PARISH MEETING**

**Minutes of the Milton Bryan Parish Meeting**

**held on Wednesday 28th October 2020**

**via Zoom Video Conference**

Present*:*  10 residents, Peter Horrocks – Chairman,

Karen Barker – Clerk, CBC Cllr John Baker

 The Clerk said that meetings of the Parish Meeting had not been held between February and August as the Parish Meeting had not been given approval by the Government to hold meetings in person or via video conference during that time due to Covid-19 although Parish and Town Councils had been given approval. Approval was given from 1st August to hold meetings via video conference and meetings will now be held via this route until such time as meetings can be held in person in the Village Hall.

625 **Election of Chairman**:

 Nigel David proposed, seconded by John Hinton that Peter Horrocks be elected as the new Chairman of Milton Bryan Parish Meeting, agreed by all those present.

626 **Apologies**:

There were no apologies.

627 **Minutes of previous meeting**:

Claire Francis proposed, seconded by Robin Friend to accept the Minutes of the Parish Meeting held on 26th February 2020, agreed by all those present. Robin Friend proposed, seconded by John Harris to accept the Minutes of the Parish Meeting finance meeting held on 19th August 2020, agreed by all those present. The minutes to be signed by the Chairman as a true record of events at the next meeting in person.

628 **Matters Arising**:

 628.1 Cemetery Maintenance Funding

 The Clerk said that she had contacted the Church Warden last March to confirm the Parish Meetings decision to refuse the request for funding and that residents would like the area to be used for wildflowers and not just grass. She said this had been noted by the Church Warden.

629 **Reports and Representations:**

 629.1 CBC Cllr J Baker

 CBC Cllr Baker gave an update.

 Covid-19:

 CBC has been affected by Covid-19 and some of the services offered have had to change over the last few months to protect vulnerable people in society. There are likely to be cuts in road repairs, hedge cutting etc as cost savings need to be made. Further information and advice can be found on CBC’s website.

 Village issues:

 Hedge cutting in the village has been organised and thanks were given to Robin Friend who has been keeping CBC Cllr Baker informed of any issues in the village.

 A request will be raised to remove the graffiti from the sign in Church End as well as road patching. The road surface at South End is not satisfactory and he has asked that this area is resurfaced. Further discussions to take place due to the cost.

630 **Open Forum**:

 There were no comments by members of the public.

631 **Milton Bryan Charity:**

 631.1 Re-election of Trustees

 Terry McCann and Barbara Wickens were elected as Charity Trustees. This was proposed by Rosemary Rogers and seconded by Nigel David and agreed by all those present.

632 **Village Matters:**

632.1 Military Intelligence Museum

Steve Harris and John Hinton agreed to take on the role of Observers at the Parish Meeting in February 2020. John Hinton said that no meetings of the MIM Trustees have been held since lockdown. All work on the provisional plans for the site in Milton Bryan have been paused for the time being.

632.2 Covid-19

The Chairman said that a lot of effort has been made around the village to help provide support during the covid-19 crisis. A whatsapp group has been set up to enable the community to gain quick access to local services. The Village Charity has helped residents who have needed and are in need of support. Robin Friend said that the Charity has distributed food baskets and a meeting of the Trustees is to be held shortly to consider any further assistance that can be provided. Robin Friend thanked Jed Gibson for keeping the website up to date with covid information.

632.3 Luton Airport consultation

The Chairman said that there are potential changes to flight paths to simplify traffic control and CO2 emissions. The Chairman shared information on screen showing potential changes to the flight paths. He said that residents should be aware that Milton Bryan is within the region where changes to Luton Airport arrivals are expected and this could be noticeable to residents. He said that the village should express their views and communicate with other villages who are also impacted. Anyone can comment on the consultation including individuals or parishes. The Chairman said that he will draw up a draft response.

CBC Cllr Baker said that he is likely to bring forward a motion to CBC to ask that they formally object to the proposals.

633 **Finance:**

633.1 Accounts to 31st August 2020

|  |  |
| --- | --- |
|   |          £  |
| Barclays Current Account  | 2,697.13 |
| Barclays Savings Account  | 2,330.28 |
| Less unpresented chqs | 19.60 x 2 |
| **TOTAL**  | 4,988.21 |
|   |   |
| B/F 2019/20 | 3,202.45 |
| Receipts to 31st August 2020 | 2,710.63 |
| Payments to 31st August 2020 | 924.87 |
| **TOTAL**  | 4,988.21 |

* 1. End of Year Accounts 2019/20 and Internal Audit Report

The Clerk reported that the Internal Auditor undertook the audit by telephone and email and the only issue raised was that there are new Financial Regulations which need to be adopted. The Clerk said that the new regulations consist of minor changes to the current policy and that the new regulations will be adopted. The Parish Meeting are still exempt from external audit and the accounts for 2019/20 were signed off in August. All the accounts and audit documents are on the website.

* 1. Budget/Precept 2021/22

The Clerk reported that the budget for 2021/22 will be drawn up shortly and it is anticipated that the precept will remain unchanged from the previous year at £2,710 which will submitted in January.

634 **Planning:**

Nothing to report.

635 **Correspondence:**

No correspondence

636 **Date of next meeting:**

Meetings will be held in October, February and May each year.

The next meeting will be held on Wednesday 24th February 2021 starting at 7.30pm. The Meeting closed at 8.20pm

Signed: ……………………………………. (Chairman) Date: ………………………….