**MILTON BRYAN PARISH MEETING**

**Minutes of the Milton Bryan Parish Meeting**

**held on Wednesday 19th August 2020 at 7pm**

Present*:*  1 resident, John Harris – Chairman,

Karen Barker – Clerk

625 **Apologies**:

Apologies were received from Deborah Barker

626 **Open Forum**:

There were no comments.

627 **Finance:**

627.1 Approval of Accounts to 31st March 2020

The opening balance of accounts at the beginning of 2019/20 was £3,391.46, receipts in the year were £2,889.30 and payments were £3,078.31. The total opening balance for the year 2020/21 was therefore £3,202.45.

The Parish Meeting was agreed as exempt from the External Audit and the Annual Governance Statement and Statement of Accounts were proposed as correct by John Harris, seconded by Robin Friend and agreed by all. The Chairman to sign the Annual Governance Statement to confirm approval by the Meeting. The Chairman to sign the Statement of Accounts to confirm approval by the Meeting. The Clerk to place the finance documents on the website and send the Exemption Certificate to the External Auditor. (**Action Clerk**)

628 **Date of next meeting:**

Meetings will be held in October, February and May each year.

The next meeting will be held on Wednesday 28th October 2020 starting at 7.30pm in the Village Hall or via Zoom. The Meeting closed at 7.05pm

Signed: ……………………………………. (Chairman) Date: ………………………….