**MILTON BRYAN PARISH MEETING**

**Minutes of the Milton Bryan Parish Meeting**

**held on Wednesday 18th May 2022**

**in the Village Hall**

Present*:*  6 members of the public, Peter Horrocks – Chairman,

Karen Barker – Clerk, CBC Cllr John Baker

672 **Election of Chairman**:

 Clare Francis proposed that Peter Horrocks be elected as Chairman of Milton

 Bryan Parish Meeting. This was seconded by Robin Friend. There being no

 other nominations and Peter Horrocks being willing to accept, he was duly

 appointed as Chairman of Milton Bryan Parish Meeting.

673 **Apologies**:

Apologies were given from Steve Harris, Nigel David and Rosemary Rogers

674 **Minutes of previous meeting**:

The Minutes of the Parish Meeting held on 23rd February 2022 were approved and agreed by all those present. The minutes were signed by the Chairman as a true record of events.

675 **Matters Arising**:

 There were no matters arising from the previous minutes.

676 **Reports and Representations:**

 676.1 CBC Cllr J Baker

 **CBC:** CBC have spent £11.1m on educational transport including buses and taxis. CBC Cllr Baker has suggested that CBC look carefully at reducing this cost.

 **Highways:** Road improvements have been done outside the Red Lion. CBC Cllr Baker said that he has asked for patching to be done on the A4102. CBC has implemented a specification supplied by Robin Friend to cut the verges in the village. He said that he will give specific instructions for the cutting undertaken around road signs as this is CBC’s responsibility. The new stile at Battlesden Avenue will be paid for by CBC and the labour installation charge will be paid by the Woburn Estate.

 **Schools:** Aspley Guise School and Fulbrook School will no longer be changing to the primary/secondary system as CBC have cancelled the project. Fulbrook will become an extended secondary school which means that they will have to retain years 5 and 6 classes.

677 **Open Forum:**

There were no comments from members of the public.

678 **Village Matters:**

678.1 Speed limits

Robin Friend said that the petition for a 10mph limit through the village and submitted to CBC was rejected.

678.2 Queens Jubilee

There are no specific events arranged for the Jubilee but the Manor House will be opening up their gardens for a picnic.

679 **Finance:**

679.1 Accounts to 31st March 2022

|  |  |
| --- | --- |
|   |          £  |
| Barclays Current Account  | 1,905.12 |
| Barclays Savings Account  | 2,330.96 |
| Less unpresented chqs | 20.00 |
| **TOTAL**  | 4,216.08 |
|   |   |
| B/F 2020/21 | 3,821.87 |
| Receipts to 31st March 2022 | 2,875.24 |
| Payments to 31st March 2022 | 2,481.03 |
| **TOTAL**  | 4,216.08 |

 679.2 Other finance matters:

 679.2.1 2021/22 Accounts for approval/exemption certificate

 The Parish Meeting was agreed as exempt from the External Audit and the Annual Governance Statement and Accounting Statement were proposed as correct by Robin Friend, seconded by Clare Francis and agreed by all present. The Chairman signed the Annual Governance Statement, the Accounting Statement and the Certificate of Exemption to confirm approval by the Meeting. The Clerk to place the finance documents on the website and send the Exemption Certificate to the External Auditor. (**Action Clerk**)

 679.2.2 Internal Audit Report

The Clerk read out the Internal Audit Report and this was noted:

*The parish meeting has a current risk assessment; the last recorded review date for the document is February 2021. It appears that the formal review that would normally take place at the February meeting was overlooked. That said, having reviewed the current document it fully meets the needs of the authority and as such, in my view is fit for purpose.*

*Notwithstanding the above and despite a second challenging year arising from the ongoing limitations due to Covid 19, the meeting together with its diligent clerk have continued to maintain good standards of governance. I am pleased to be able to report that having tested all the aspects of the parish meeting’s internal controls that I am required to consider, based on the information made available to me and I am satisfied that in all significant respects, the internal control objectives were achieved throughout the financial year to a standard adequate to meet the parish meeting’s needs.*

 679.2.3 Allotment reserve

The Clerk reported that she has looked back at the last 7 years for any surplus money from the allotment income/expenditure and that she was pleased to report that there is a surplus of £234 which will be carried over into 2022/23 and placed in the reserves for any allotment expenditure.

 679.2.4 Policies for review

The Standing Orders, Financial Regulations, Risk Assessment and Asset Register were reviewed with no changes.

679.2.5 Projects

The Chairman asked the Parish Meeting to consider whether there are any projects that could be undertaken in the village given that the Parish Meeting has some financial flexibility.

680 **Planning:**

Some members of the public said that they had not been notified of some

planning applications in the village. The Clerk said that she had forwarded any

that she had received and will look into it. (**Action Clerk**)

681 **Correspondence:**

No correspondence

682 **Date of next meeting:**

Meetings will be held in October, February and May each year.

The next meeting will be held on Wednesday 26th October 2022 starting at 7.30pm.

The Meeting closed at 8.00pm

Signed: ……………………………………. (Chairman) Date: ………………………….